



POSITION DESCRIPTION - CAMP NURSE

Position: Camp Nurse

Reports to: Executive Director

Compensation & Benefits:

The Camp Nurse will be compensated at a flat rate for the duration of employment, at \$150 per day. The Camp Nurse, along with all seasonal employees, will receive lodging and meals on site throughout the summer program. As a seasonal employee, the Camp Nurse will not receive medical or retirement benefits.

Overview: The Camp Nurse oversees the physical health and wellness of Hills to Climb summer staff and campers.

The Camp Nurse is a temporary, professional, exempt position.

MAJOR DUTIES AND RESPONSIBILITIES

The Camp Nurse is responsible for oversight of physical health and wellness during the Hills to Climb summer camp experience. Responsibilities include, but are not limited to:

- Conduct an initial health screening of all campers and staff.
- Check in and file the incoming health forms, record individual problems, and note medications.
- Stock first aid supplies and maintain inventory.
- Evaluate and treat campers and staff for minor injuries and illnesses, providing medical attention as needed.
- Identify health problems serious enough to require a physician's attention.
- Ensure implementation of medication policies and procedures.
- Distribute and maintain a record of camper medications.
- Safeguard the camper's prescription medications, administering the medications at the prescribed dosages and hours.
- Manage the health log.
- Communicate and cooperate with all staff.
- Communicate specific camper health needs (allergies, special diets, physical restrictions) with staff. Communicating with the Program Director and Executive Director regarding camp health issues.
- Act as a liaison with local doctors, hospitals and pharmacies.
- Schedule appointments for sick/injured campers or staff with the hospital or clinic.
- Give supportive advice to youth mentors and other camp staff, if requested.
- Maintain high standards of health and safety in all activities for campers and staff.
- Participate in camp activities and events.
- Perform other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES

- Must conduct themselves in a manner of highest professionalism.
- Must have a high level of self-discipline and organizational skills to work independently and



with limited supervision.

- Must be open minded and culturally competent.
- Ability to exercise good judgment and self-control.
- Must be hard working and be able to collaborate with others.
- Must demonstrate enthusiasm, trustworthiness, personal integrity and honesty.
- Must be knowledgeable and passionate about the organization's mission, including cultural understanding of the intended beneficiaries.
- Ability to work autonomously.

QUALIFICATIONS

- Must have an RN degree with the ability to practice in Pennsylvania.
- Previous experience working in a summer camp setting or with children is preferred.
- Must have a good bedside manner and possess strong assessment abilities.
- Able to live in a camp setting and work irregular hours with limited or simple equipment and facilities.
- Must be available for the entirety of the Hills to Climb summer experience, which includes several weeks in the month of July.
- Must complete required trainings and certifications prior to the start of camp.
- Ability to successfully pass a background check and other pre-employment screening.

PHYSICAL REQUIREMENTS include but are not limited to:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Able to lift & carry items up to 15 lbs.
- Able to sit at a desk comfortably for extended periods of time.
- Able to hear and speak to camp staff and campers.
- Able to see and read on computer screen and paper.
- Able to use hands and fingers to operate medical equipment, perform tests, etc.
- Ability to work in a constant state of alertness and safe manner.

EMPLOYEE ACKNOWLEDGMENT

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Signed

Date